

**BOARD OF DIRECTORS MEETING
MINUTES
DATE: Tuesday, November 10, 2009
WHERE: PCMS**

Members Present: *Brydie Armstrong, James Bell, Shelly Bennett, David Bridges, Heidi Dow, Blaire Fagan, Vicki French, Cinthia Hoak, Patricia Izbicki, Anita Kain, Donna Littlefield, Michelle Ward, Charles Woodmancy, and Student Council Members Emma Riitano and Ashley Bowley.*

Members Absent: *John Cartwright, Amy D'Augostine, Carrie Fellows, and George Nuite*

Also Present: *Julie Orton, Virginia Rebar, and Paul Stearns.*

Call to Order: *The meeting was called to order by Michelle Ward at 7:02 p.m.*

Approval of Minutes: *A motion was made by James Bell and seconded by Cinthia Hoak that the minutes of the October 13, 2009 Board of Directors Meetings be approved as corrected.*

Vote: Yes ~ 13 No ~ 0 Ab. ~ 0 Student Council: Yes ~ 2 No ~ 0 Ab. ~ 0

Public Forum: *none*

Correspondence: *Mr. Stearns shared a letter from the Commissioner regarding consolidation. He also shared a letter that he wrote to SAD #68 in response to a request. Lastly, he shared a letter of congratulations on behalf of the Board to the 2009 PCHS Field Hockey Team recognizing them for being selected as the winners of the PVC Sportsmanship Award.*

Educational Reports: *Michelle Ward led a discussion using the Board Code of Ethics as a guide.*

1. Adjustment to Agenda: *A motion was made by Shelly Bennett and seconded by Cinthia Hoak that the Board add Policy ADC to Item #6 for a first reading.*

Vote: Yes ~ 13 No ~ 0 Ab. ~ 0 Student Council: Yes ~2 No ~ 0 Ab. ~ 0

2. Recommend to Employ:

A motion was made by James Bell and seconded by Shelly Bennett that the Board of Directors accepts the recommendation to employ Jonathan Deane as the Girls "A" Basketball Coach at PCMS for the 2009-2010 school year (one year contract):

Vote: Yes ~ 13 No ~ 0 Ab. ~ 0 Student Council: Yes ~2 No ~ 0 Ab. ~ 0

3. Lease Purchase Agreement:

A motion was made by Patricia Izbicki and seconded by Cinthia Hoak that the Board of Directors authorizes the Superintendent to enter into a lease purchase agreement with Gorham Leasing Group for up to \$105,294 at 3.75% interest for five years for two portable classrooms at PCHS:

Vote: Yes ~ 13 No ~ 0 Ab. ~ 0 Student Council: Yes ~2 No ~ 0 Ab. ~ 0

4. Votes to Be Adopted by the Regional School Unit Board:

A motion was made by James Bell and seconded by Brydie Armstrong that the following votes be adopted:

VOTED: That the Computation and Declaration of Votes dated November 4, 2009 and attached hereto be and it is hereby approved.

FURTHER VOTED: That the Computation and Declaration of Votes be entered upon the records of the Regional School Unit.

FURTHER VOTED: That the certified copy of the Computation and Declaration of Votes be sent to each of the town clerks within the Regional School Unit.

Vote: Yes ~ 13 No ~ 0 Ab. ~ 0 Student Council: Yes ~2 No ~ 0 Ab. ~ 0

5. Teacher Certification Handbook:

A motion was made by Anita Kain and seconded by Brydie Armstrong that the Board of Directors approves the Teacher Certification Handbook as presented.

Vote: Yes ~ 13 No ~ 0 Ab. ~ 0 Student Council: Yes ~2 No ~ 0 Ab. ~ 0

6. Policy Development:

A motion was made by Shelly Bennett and seconded by Heidi Dow that the Board of Directors approves the first reading of policies JJE, ADC, and the final reading of revised policies ADF, JRA, JRA-E, and JRA-R of the SAD #4 Policy Book.

Vote: Yes ~ 13 No ~ 0 Ab. ~ 0 Student Council: Yes ~2 No ~ 0 Ab. ~ 0

7. SAD #4 Athletic Handbook:

A motion was made by Anita Kain and seconded by Cinthia Hoak that the Board of Directors approves the SAD #4 Athletic Handbook as presented.

Vote: Yes ~ 13 No ~ 0 Ab. ~ 0 Student Council: Yes ~2 No ~ 0 Ab. ~ 0

8. Quality School Construction Bond:

A motion was made by James Bell and seconded by Cinthia Hoak that the Board of Directors authorizes the superintendent to enter into an agreement with McLiney and Company of Kansas City, MO to represent the District as an agent in seeking a purchaser for a Quality School Construction Bond.

Vote: Yes ~ 13 No ~ 0 Ab. ~ 0 Student Council: Yes ~2 No ~ 0 Ab. ~ 0

9. **TCTC Report:** *None*

10. **Adult Education Report:** *None*

11. **Student Council Report:** *Attached*

12. **Committee Reports:**

Budget Committee - Mr. Bridges reported that the Budget Committee met on November 3 and discussed the following:

- 1) Current fiscal year expenditures
- 2) Annual Audit – Findings were good some procedural steps need to be refined.
- 3) Depreciation of Fixed Assets is now done in the central office.
- 4) Discussed pre-school finances
- 5) Discussed QSCB Bonds

13. **Administrative Reports:** *Attached*

Ms. Rebar added to Mr. Harrington's report by acknowledging the tremendous effort on the part of the school nurse with the H1N1 and seasonal flu vaccine initiatives.

14. **Chairperson's Report:** *None*

15. **Superintendent's Report:** *Attached*

16. **Adjournment:** A motion was made by Shelly Bennett and seconded by Anita Kain to adjourn the meeting at 8:17 p.m.

Respectfully Submitted,

Paul A. Stearns

Superintendent of Schools