

**BOARD OF DIRECTORS MEETING
MINUTES
DATE: Tuesday, November 8, 2011
WHERE: PCSS**

Members Present: *James Bell Jr., Ann Bridge, Rachael Davis, Blaire Fagan, Carrie Fellows, Holly Gifford, Cinthia Hoak, Rebecca Holt, Richard Hunt, Ronald Labonte, Patricia Ladd, Donna Littlefield, George Nuite, Starre White, and student council members Corynne Fellows and Sarah Hoak.*

Members Absent: *Sarah Brown, Heidi Dow, and Michelle Ward*

Also Present: *Trisha Kurt, Julie Orton, Crystal Priest, Kevin Harrington, and Paul Stearns*

Call to Order: *The meeting was called to order by Blaire Fagan at 6:54 p.m.*

Approval of Minutes: *A motion was made by Patricia Ladd and seconded by Donna Littlefield that the minutes of the October 11th Board of Directors Meeting be approved as presented.*

Vote: Yes ~ 14 No ~ 0 Ab. ~ 0 Student Council: Yes ~ 2 No ~ 0 Ab. ~ 0

Public Forum: *none*

Correspondence: *Mr. Stearns read a letter from Representative Pete Johnson inviting a teacher to attend an i-Civics presentation with him in Augusta. Mr. Webb attended this event hosted by the Maine Supreme Court justices.*

Educational Report: *Members of the Board shared the highlights of their MSMA Conference experience.*

Blaire Fagan

1. Future Search and World Café – two methods for strategic planning
2. Federal accountability – moving from HQT to “effective” – NCLB Waiver strategy – state to file in February – looking for growth model for AYP

Cindy Hoak

1. RTI – Academics and behavior
Elem – start of school – character education – staff consensus on disciplinary standards and expectations – rewards for good behavior
Digital citizenship – do not take away computer as disciplinary tool – require students to keep records – use Facebook as a tool – use respect posters in school
2. Budget Update – no curtailment likely this year
Medicaid audit and fines – growing problem
3. Also attended sessions on Maine Principal’s Association and the International Baccalaureate Program
4. Student board members – similar to the way we operate – students do not give regular reports – but do receive community service credit
5. Learn and Serve America – successful service learning program in SAD #67 – Lincoln – Grant supported
6. Sexting – enormous problem causing much pain and suffering - suggest policy specific to sexting

Heidi Dow

1. Social networking – policy for online behavior – suggest using Facebook as a school communication tool
2. Basic Bargaining:
 - incentive pay
 - re-negotiate every year
 - SAT/NECAP Scores \$500 per point above averages
 - All incentives above to current pay

Donna Littlefield

1. Attended School Law year in Review
2. I-walk through
3. Maine Cohort For Customized Learning
 - RISC – Standards based – no age grouping
4. Augusta CTE – operating actual Credit Union as part of Voc program – also “real” bakery and childcare center
5. Charter schools – one to watch as rules are developed

1. **Adjustment to Agenda:** *none*
2. **Recommendation to Employ for 2011-2012 (one year contracts):**

A motion was made by James Bell Jr. and seconded by Donna Littlefield that the Board of Directors authorizes the Superintendent to offer one-year contracts to the following for the 2011-2012 school year:

Justine Lavigne – PCHS Math Coach
Rex Webb – PCSS Drama
Torrey Griffith – PCHS Drama
Robert Keniston Sr. – PCMS & PCHS Drama
Diane Stephen – PCMS Boys’ “A” Basketball

Vote: Yes ~ 14 No ~ 0 Ab. ~ 0 Student Council: Yes ~ 2 No ~ 0 Ab. ~ 0

3. **Creation of Ed Tech IA Position:**

A motion was made by Donna Littlefield and seconded by Cinthia Hoak that the Board of Directors approves creating an Educational Technician IA position at PCES.

Vote: Yes ~ 14 No ~ 0 Ab. ~ 0 Student Council: Yes ~ 2 No ~ 0 Ab. ~ 0

4. **Basketball Program:**

A motion was made by James Bell and seconded by Donna Littlefield that the Board of Directors sponsors a sportsmanship page for the Pirate Sports Booster Basketball Program in the amount of \$140.00.

Vote: Yes ~ 13 No ~ 0 Ab. ~ 1 Student Council: Yes ~ 2 No ~ 0 Ab. ~ 0

5. Approval of Cooperative Agreement:

A motion was made by George Nuite and seconded by Donna Littlefield that the Board of Directors approves the Cooperative Agreement as approved by the Tri-County Regional Council at the September meeting.

Vote: Yes ~ 14 No ~ 0 Ab. ~ 0 Student Council: Yes ~ 2 No ~ 0 Ab. ~ 0

6. Letter of Interest:

A motion was made by Ronald Labonte and seconded by Patricia Ladd that the Board of Directors authorizes the Superintendent to send a letter of interest seeking inclusion in any discussion and planning around the proposed RSU 19 construction project.

The various scenarios of how a comprehensive high school construction project in RSU #19 might affect high school programming were discussed. It was noted that any project might be years away, but that it is important to be involved in any discussion right now.

Vote: Yes ~ 14 No ~ 0 Ab. ~ 0 Student Council: Yes ~ 2 No ~ 0 Ab. ~ 0

7. Discussion Item:

Discuss the need for an administrative position to oversee curriculum, instruction, intervention, and NCLB.

Mr. Stearns presented the Board with a need for an administrative position for the purpose of overseeing classroom instruction, curriculum development, and maintenance, intervention programming including federal support programs including Title I.

Points discussed:

- need for full time attention to classroom instruction*
- special services identification rate has increased from 12.2% to 14% in recent months*
- three administration positions have been reduced in the past three years*
- increased time/complexity of ever-changing NCLB grant allocations and rules*
- transition to common core*
- possible to share a position with SAD #46 – but chances for effectiveness will be greatly reduced*
- terrible time to be thinking of adding a position as administration in general is “out of favor” and school subsidy/economic factors are dismal.*

After discussion it was decided to work on the actual job description/duties and powers of such a position, and bring it forward as part of the staff/budgeting discussion for 2013. The Curriculum Committee will be convened for that purpose.

8. Committee Reports:

Building and Grounds – Rachael Davis reported that the Building and Grounds Committee met on November 1st. Minutes are attached. She also reported that the Committee would be looking into a possible Bio-mass heating project.

Curriculum – In Sarah Brown’s absence, Mr. Stearns reported that the Curriculum Committee had met on October 25th. Minutes to the meeting attached.

Policy - The Policy Committee met on October 18th. Donna Littlefield was selected as chair. Donna reported that the Committee approved two policies to bring to the Board for a first read – JL (Wellness – added language about using PE class as a disciplinary consequence) and GCOA (new language as a result of three year probationary period statute change).

The Committee also discussed a fund balance policy to meet the requirements of GASB -54. This will require refinement and will come forward at a later date along with policies JJIA (private school student participation in athletic and co-curricular activities), a co-curricular stipend policy (GCFA), and a policy on the awarding of diplomas to veterans that meet specific criteria (IKFD).

The concept of developing a policy around the hiring of retirees was discussed. MSMA had no samples – the Committee decided that any such hirings should be conducted on a case by case basis, and that the hiring process contained the necessary checks and balances.

9. Policy Development:

A motion was made by Cinthia Hoak and seconded by James Bell Jr. to accept the first reading of policies JL and GCOA as presented by the Policy Committee.

Vote: Yes ~ 14 No ~ 0 Ab. ~ 0 Student Council: Yes ~ 2 No ~ 0 Ab. ~ 0

10. TCTC Report: *Blair Fagan reported the Regional Council met on October 20th. Minutes attached.*

11. Student Council Report: *attached*

12. Administrative Reports: *attached*

13. Chairperson’s Report: *none*

14. Superintendent’s Report: *attached*

15. Negotiations:

A motion was made by James Bell Jr. and seconded by Donna Littlefield for the Board of Directors to go into executive session for the purpose of discussing Negotiations pursuant to Title I MRSA § 405 (D).

Vote: Yes ~ 14 No ~ 0 Ab. ~ 0 Student Council: Yes ~ 2 No ~ 0 Ab. ~ 0

Time In – 9:06 Time Out – 9:35

Action: *none*

16. **Adjournment:** A motion was made by James Bell Jr. and seconded by George Nuite to adjourn the meeting.

Vote: Yes ~ 14 No ~ 0 Ab. ~ 0 Student Council: Yes ~ 2 No ~ 0 Ab. ~ 0

Respectfully Submitted,

Paul A. Stearns
Superintendent of Schools
SAD #4