

**BOARD OF DIRECTORS MEETING  
MINUTES**

**DATE: Tuesday, December 14, 2010**

**WHERE: PCES**

**Members Present:** *Brydie Armstrong, James Bell, Ann Bridge, David Bridges, Heidi Dow, Blaire Fagan, Carrie Fellows, Vicki French, Holly Gifford, Cinthia Hoak, Patricia Izbicki, Nicholas Kennedy (late), Ronald Labonte, Patricia Ladd, Donna Littlefield, George Nuite, Michelle Ward and Student Council Members Jessica Bell (late) and Sarah Hoak (late).*

**Members Absent:** *John Cartwright*

**Also Present:** *Trisha Kurt, Julie Orton, Kevin Harrington, Crystal Priest, and Paul Stearns*

**Call to Order:** *The meeting was called to order by Michelle Ward at 7:00 p.m.*

**Approval of Minutes:** *A motion was made by James Bell and seconded by Brydie Armstrong that the minutes of the November 9, 2010 Board of Directors meeting be approved as corrected – Item #3 – Student Council Members abstained from voting.*

*Vote: Yes ~ 16 No ~ 0 Ab. ~ 0 Student Council: Yes ~ 0 No ~ 0 Ab. ~ 0*

**Public Forum:** *The Board observed a moment of silence in honor of former board member Ralph Eastman.*

**Correspondence:** *Mr. Stearns shared a letter that he wrote to Governor Elect LePage requesting relief from consolidation penalties.*

**Educational Reports:** *Mr. Harrington and Mrs. Orton gave an overview of current uses of data to inform instructional practice.*

1. **Adjustment to Agenda:** *none*

2. **Creation of Ed Tech IA Position:**

*A motion was made by George Nuite and seconded by Brydie Armstrong that the Board approves the creation of an Educational Technician IA position at PCES.*

*Vote: Yes ~ 17 No ~ 0 Ab. ~ 0 Student Council: Yes ~ 0 No ~ 0 Ab. ~ 0*

3. **Policy Development:**

*A motion was made by James Bell and seconded by Cinthia Hoak that the Board of Directors approves the first reading of policies IMBB, KE, KHB, KHC and a final reading of policies IK, IJOA, IKAB, IKB, IKE, and ILA.*

*Vote: Yes ~ 17 No ~ 0 Ab. ~ 0 Student Council: Yes ~ 0 No ~ 0 Ab. ~ 0*

4. **Student Council Report:** *Jessica Bell & Sarah Hoak (attached)*

5. **TCTC Report:** *Mr. Stearns reported that the Executive Council had voted to leave the cost share formula alone. Gay Grant (MELMAC Coach) reported on progress made in secondary school commitment of TCTC students.*

**6. Committee Reports:**

*Policy – The Policy Committee is nearing the end of the policy manual review. They will meet on December 21<sup>st</sup> to begin the “J” Section.*

*Budget – Mr. Bridges announced that he will be leaving the Board in March. He will serve as Interim Budget Chair until that time. Year to year we have been within 1% of budget remaining. Mrs. Soper walked the Committee through the budget line by line explaining overages. Paul went through the various projects that still needed to take place. There is a possibility of using designated reserve funds to make the first payment of the PCHS Project. He reported that federal cash management was noted as a deficiency on the audit. State valuations for 2010 were reviewed. The next Budget Meeting will be January 25<sup>th</sup>.*

**7. Administrative Reports:** *Attached*

**8. Chairperson’s Report:** *Michelle Ward mentioned Board Self-Evaluations. She has some samples and will be selecting one.*

**9. Superintendent’s Report:** *Attached*

**10. Yearly Evaluation of Superintendent:**

A motion was made by James Bell and seconded by Heidi Dow that the Board of Directors go into executive session for the purpose of evaluating the Superintendent of Schools pursuant to M.R.S.A. § 405 (6)(A).

*Vote: Yes ~ 17 No ~ 0 Ab. ~ 0*

**Time In:**        8:40                      **Time Out:**        9:50

**Action Taken:** *A motion was made by George Nuite and seconded by James Bell to employ the superintendent at the current term and compensation at the current rate.*

*Vote: Yes ~ 17 No ~ 0 Ab. ~ 0*

**11. Adjournment:** A motion was made by Cinthia Hoak and seconded by Donna Littlefield to adjourn the meeting.

Respectfully Submitted,

Paul A. Stearns  
Superintendent of Schools