

**BOARD OF DIRECTORS MEETING
MINUTES
DATE: Tuesday, May 11, 2010
WHERE: PCHS**

Members Present: *Brydie Armstrong, James Bell, David Bridges, Heidi Dow, Blaire Fagan, Carrie Fellows, Vicki French, Holly Gifford, Cinthia Hoak, Patricia Izbicki, Nicholas Kennedy (late), Ronald Labonte, Patricia Ladd, Donna Littlefield, Michelle Ward and Student Council Members Emma Riitano and Ashley Bowley.*

Members Absent: *John Cartwright and George Nuite*

Also Present: *Trisha Kurt, Julie Orton, Kevin Harrington, Crystal Priest, and Paul Stearns*

Call to Order: *The meeting was called to order by Michelle Ward at 7:00 p.m.*

Approval of Minutes: *A motion was made by James Bell Jr. and seconded by Brydie Armstrong that the minutes of the April 13, 2010 Board of Directors meeting be approved as printed.*

Vote: Yes ~ 14 No ~ 0 Ab. ~ 0 Student Council: Yes ~ 2 No ~ 0 Ab. ~ 0

Public Forum: *none*

Correspondence: *Greenville Letter Attached*

Educational Reports: *Jeffery Hoak and Jeremy Bell gave a slide show presentation on the recent 7th grade trip to Williamsburg, Virginia and Washington D.C.*

1. Adjustment to Agenda:

A motion was made by Donna Littlefield and seconded by Vicki French to change Item #8 to vote on each position individually and to add Item 11a – Nomination of Pre-Kindergarten Teacher for 2010-2011. (Nick Kennedy entered)

Vote: Yes ~ 15 No ~ 0 Ab. ~ 0 Student Council: Yes ~ 2 No ~ 0 Ab. ~ 0

2. Adult Education Budget:

A motion was made by Donna Littlefield and seconded by Cinthia Hoak that the Board of Directors adopts \$34,953.40 as the local share of Fiscal Year 2011 PVAEC Budget of \$418,746.37.

Vote: Yes ~ 15 No ~ 0 Ab. ~ 0 Student Council: Yes ~ 2 No ~ 0 Ab. ~ 0

3. Budget Report: *David Bridges gave a brief update on final adjustments to the proposed budget.*

4. Budget Approval:

A motion was made by James Bell and seconded by Donna Littlefield that the Board of Directors adopts the Fiscal Year 2011 Budget of \$6,927,530.42 with a local assessment of \$2,757,741.25 for S.A.D. #4.

Vote: Yes ~ 15 No ~ 0 Ab. ~ 0 Student Council: Yes ~ 2 No ~ 0 Ab. ~ 0

5. Budget Approval Items:

Voted: A motion was made by Patricia Izbicki and seconded by Cinthia Hoak that the warrant for the District Budget Meeting that was presented at the meeting be approved and that a District Budget Meeting be called for May 27, 2010 for the purpose of voting on the annual budget for the District for the 2010-2011 fiscal year.

Further Voted: That the Warrant and Notice of Election for the District Budget Validation Referendum presented to the meeting be approved and that a District Budget Validation Referendum be called for June 8, 2010 for the purpose of approving the budget adopted at the District Budget Meeting for the 2010-2011 fiscal year and to determine the continuation of the Validation Referendum for another three years.

Further Voted: That the form of Notice of Amounts Adopted at Budget Meeting presented to this meeting be approved and that the Secretary of the District be authorized and directed to complete said Notice by adding the amounts approved by the voters for each expenditure category and the total school budget summary expenditure amount, all in accordance with the District Budget Meeting on May 27, 2010, and to deliver the attested copies of said notice, as completed, to the clerks of each municipality of the District for posting at all polling places for the June 8, 2010 District Budget Validation Referendum.

Vote: Yes ~ 15 No ~ 0 Ab. ~ 0 Student Council: Yes ~ 2 No ~ 0 Ab. ~ 0

6. Warrant Approval:

A motion was made by Patricia Ladd and seconded by Vicki French that the Board of Directors authorizes the Superintendent of Schools to issue checks prior to the signing of accounts payable and payroll warrants for the Fiscal Year 2011.

Vote: Yes ~ 15 No ~ 0 Ab. ~ 0 Student Council: Yes ~ 2 No ~ 0 Ab. ~ 0

7. Operating Loan:

A motion was made by Cinthia Hoak and seconded by James Bell that the SAD #4 Board of Directors gives the Superintendent approval to apply for an operating loan, if needed, for the 2010-2011 school year.

Vote: Yes ~ 15 No ~ 0 Ab. ~ 0 Student Council: Yes ~ 2 No ~ 0 Ab. ~ 0

8. Elimination of Positions:

A motion was made by Donna Littlefield and seconded by David Bridges that the Board of Directors authorizes the elimination of one foreign language teaching position at PCHS for the 2010-2011 school year:

Vote: Yes ~ 15 No ~ 0 Ab. ~ 0 Student Council: Yes ~ 2 No ~ 0 Ab. ~ 0

A motion was made by James Bell and seconded by Brydie Armstrong that the Board of Directors authorizes the elimination of one social studies teaching position at PCHS for the 2010-2011 school year:

Vote: Yes ~ 15 No ~ 0 Ab. ~ 0 Student Council: Yes ~ 2 No ~ 0 Ab. ~ 0

A motion was made by Donna Littlefield and seconded by Brydie Armstrong that the Board of Directors authorizes the elimination of the Associate Principal position at PCHS for the 2010-2011 school year:

Vote: Yes ~ 12 No ~ 3 Ab. ~ 0 Student Council: Yes ~ 2 No ~ 0 Ab. ~ 0

(No votes - Vicki French, Heidi Dow and Blaire Fagan)

9. Probationary Contracts:

A motion was made by Patricia Izbicki and seconded by Heidi Dow that the Board of Directors authorizes the Superintendent to offer 2nd year Probationary Contracts to the following teachers for the 2010-2011 school year:

- Diana Saponara ó Elementary Teacher
- Diane Stephen ó Elementary Teacher
- Michelle Figg ó Music Teacher

Vote: Yes ~ 15 No ~ 0 Ab. ~ 0 Student Council: Yes ~ 2 No ~ 0 Ab. ~ 0

10. Continuing Contracts:

A motion was made by Cinthia Hoak and seconded by Vicki French that the Board of Directors authorizes the Superintendent to offer Continuing Wage Agreements to the following for the 2010-2011 school year:

- Lenora Randall - Special Education Teacher
- Chad Poland ó Math Teacher
- Rod Gudroe ó ¾ L-4-L Teacher
- Brandon Jones ó ¼ Math Teacher

Vote: Yes ~ 15 No ~ 0 Ab. ~ 0 Student Council: Yes ~ 2 No ~ 0 Ab. ~ 0

11. Employment Agreements for Employees not covered by Bargaining Agreements:

A motion was made by James Bell and seconded by Patricia Izbicki that the Board of Directors authorizes the Superintendent to offer employment contracts to employees not covered by the collective bargaining agreements for the 2010-2011 school year.

Vote: Yes ~ 15 No ~ 0 Ab. ~ 0 Student Council: Yes ~ 2 No ~ 0 Ab. ~ 0

11a. Nomination (2010-2011):

A motion was made by Donna Littlefield and seconded by Patricia Izbicki that the Board of Directors accepts the nomination of Melissa Reardon as the Pre-Kindergarten Teacher for the 2010-2011 school year.

Vote: Yes ~ 15 No ~ 0 Ab. ~ 0 Student Council: Yes ~ 2 No ~ 0 Ab. ~ 0

12. Recommendation to Employ (one-year contract):

A motion was made by Cinthia Hoak and seconded by Heidi Dow that the Board of Directors accepts the recommendation of Beth MacNeil as the PCHS Yearbook Advisor for the 2010-2011 school year.

Vote: Yes ~ 15 No ~ 0 Ab. ~ 0 Student Council: Yes ~ 2 No ~ 0 Ab. ~ 0

13. Policy Development:

A motion was made by Cinthia Hoak and seconded by James Bell that the Board of Directors approves the final reading of policies IGA and IHBGB of the SAD #4 Policy Book.

Vote: Yes ~ 15 No ~ 0 Ab. ~ 0 Student Council: Yes ~ 2 No ~ 0 Ab. ~ 0

14. TCTC Report: *Mr. Stearns reported that the TCTC will contract to have the cost sharing agreement reviewed.*

15. Adult Education Report: *Mr. Stearns reported that the PVEAC Advisory Board met on April 29th. David Bridges and Crystal Priest provided the Board with a Comprehensive Technology Plan. The Plan, which was adopted, included upgrades to current infrastructure and updated software and licensing. The following organizational items were brought up for review by Mr. Smith of SAD #68:*

- *Legal authority of Advisory Board*
- *Workload of fiscal agent*
- *Housing of program*
- *Liability of SAD #68 with Workers Comp.*
- *Liability of SAD #68 with Legal fees*
- *Quorum requirements at meetings*

16. Student Council Report: *Attached*

17. Administrative Reports: *Attached*

18. Chairperson's Report: *Attached*

19. Superintendent's Report: *Attached*

During the report a discussion regarding consolidation took place. Possible courses of action were presented. One suggestion was to form an Ad Hoc Regionalization Sub-Committee. Another was to conduct a public forum to solicit ideas and feedback. No conclusions were reached and Board Members with ideas and suggestions were encouraged to submit them to Paul and he will re-distribute for all.

20. Adjournment: A motion was made by Vicki French and seconded by Blaire Fagan to adjourn the meeting at 9:50 p.m.

Respectfully Submitted,

Paul A. Stearns
Superintendent of Schools